



## The Dairy Festival Weston-super-Mare

### Concessions Application Form 30<sup>th</sup> July-2<sup>nd</sup> August 2020

Thank you for your interest in being involved in The Dairy Festival. This application form is for food traders and market traders only.

#### **APPLYING**

Please complete the form below and return it with the required documents, to [info@dairyfestival.co.uk](mailto:info@dairyfestival.co.uk).

Closing date for applications is 12<sup>th</sup> June 2020 by 5pm.

- Applications must include the following:
  - o A copy of your Public Liability Insurance
  - o Health and Hygiene Certificate (if a food trader)
  - o 2-3 photos of your business or products you've made (these will be used to market you on social media channels).
- All applicants will be informed via email if their application has been successful or not by the 19<sup>th</sup> June 2020.
- All applicants will be sent a confirmation email.
- The booth can be secured with a non-refundable £50 deposit on confirmation.
- Full payment will be due by 26<sup>th</sup> June 2020 via BACs or Cheque. Please use your business name as the reference and send to

<b>The Dairy Festival</b> <b>Account No: 81757301</b> <b>Sort Code: 60-23-32</b> <b>Reference: Your business name</b>	<b>The Dairy Festival</b> <b>Cowslip Lane</b> <b>Hewish</b> <b>North Somerset BS24 6AH</b>
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- Once we have received payment, you'll be sent an email of confirmation and nearer the time, further details of the event.

#### Event Timings

Thursday 30 <sup>th</sup> July	Trader load in Festival opens	7:30am-9am 10am – 4pm
Friday 31 <sup>st</sup> July	Festival opens	10am – 4pm
Saturday 1 <sup>st</sup> August	Festival opens	10am – 4pm
Sunday 2 <sup>nd</sup> August	Festival opens Trader load out	10am – 4pm 4pm-5pm

## FEES

### Market traders

Prices are for the full 4 days of The Dairy Festival.

### **Outside: £120**

Please bring your own marques, table etc to a maximum space size of 6m x 6m.

### **Inside: £150**

Each booth will be a fixed size of 3mx3m.

Price includes a table within the booth.

*Specify your preference for indoor or outdoor space in the Special Requirements box.*

A booth can be paid in full now or can be reserved with a non-refundable deposit of £50.

The remaining balance will need to be fully paid by 26<sup>th</sup> June 2020. Payment must be paid by BACS or cheque.

### Food traders

Small caterers: £250

Large catering van (e.g. burger vans): £500 or profit share agreement (*please specify your preference in the Special Requirements box*).

### **Passes**

Each trader will be given 2 full passes (4 days). Any extra passes will be charged at £2 each.

### Your Application

Name:	Business Name:
Address:	Nature of Business:
Email:	Products available:
Contact Number:	Website:

### **Application Type (please select)**

#### Market trader

Craft

Food

#### Food trader

Small caterer

Large caterer

### **Bio**

Please provide a bio below if you would like this to be added to your images when we post online:

## Special Requirements.

### **Vehicle curfew**

Market Trader vehicles must be moved to far end car park, which will be signposted. No vehicles after 5pm on site on festival days.

Overnight security is provided on site. The Dairy Festival are not liable for any damages or losses during this time.

### **Terms and Conditions:**

I understand the event holder reserves the right to change the venue or dates of the event

I understand I must have insurance arrangements to cover public liability and health and hygiene certificates

I understand that I must have insurance in place to cover theft, loss and/or damage to possessions or equipment I bring to the event

I understand I must not obstruct walkways or encroach into other booths

I understand that any damages to the booth or venue must be paid for

The festival falls under the jurisdiction of Weston-Super-Mare Council environmental health. I agree to answer any questions or enquiries made by its appointed officers

Date:

Signed:

Printed: